

Minutes of Cultural Consortium Executive Meeting

Wednesday 21 May 2008 5pm

King Street Tavern, King Street, Southsea

Welcome, introduction and apologies

Present: Stephen Morgan (SM) (Chair), Peter Wainwright (PW), Steve Pitt (SP), Mary Vallely (MV), Jonathan Fost (Secretary) (JF) & Sharon Watling (SW).

Apologies: Barbara Milligan (BM), Peter Moutray (PM), John Phillipson (JP) & Martin Chalk (MC) (belated).

These apologies were accepted.

SW to contact Melanie Lang from the University to ask how Barbara is and any likely return date. SM to follow up with a get well card from the Consortium.

Minutes from the last meeting and matters arising

There was one change required to the last minutes in the paragraph on page 3, Update on Vision for Portsmouth, add the word match before funding. The minutes were agreed as a true and accurate record of the meeting.

Matters Arising

Cultural Centre Options - the consultation is now finished, Julia is now preparing the report. SW to contact Steve Baily re the position now following the Consortium's invitation to offer a Culture Matters seminar on this work. The Consortium want to ensure a broad range of stakeholders are engaged in these exciting proposals for the city.

Portsmouth Festivities - the programme is varied and broad this year, SM to ask for a hard copy of the programme for it to be circulated to the Consortium's distribution list. SM to also ask if it's possible for our CC leaflets to be placed at each of the events.

Bank Account - paperwork now completed and submitted to bank, waiting for cheque book etc to come through.

Funding – follow up the report from Steve Baily going to the Culture and Leisure portfolio meeting following the election. SM would like to see the report before the meeting if possible and has offered to contribute to it in terms of what the Consortium can offer.

Read a Million Words – letter of support still needs to be sent. SW to action on SM's behalf. Action – SW.

Portsmouth Family Show – JF has written to the organiser saying that we are unable to participate due to other priorities for the Consortium.

Seafront Shelters – MC to draft the letter, as SW doesn't know where the shelters are that MC refers to. Action – MC.

Evaluation and next steps of work on the Vision for Portsmouth - SP

SM has received very positive feedback from the event on 14th April. Cllr Stagg, the new Cabinet Member for Traffic & Transportation, has requested all the information from the brainstorming session that refers to her responsibility. SW provided the information from Vision 2 & 5 and sent it to Cllr Stagg 20th May.

We could share the document with the other Cabinet Members. SW to action.

John Craven has rewritten the front page of the document; SP requested that this re write should be checked again and put into the correct tense.

The LSP have accepted the document. They don't have to change their action plan, the document is due to go to Executive in June we can attend and give our deputation/support to the document.

There is still work to do on the Local Area Agreement and aspirations, this is the responsibility of the LSP, once do we can ensure that the linkages, as required in the vision document, are there.

We could plan a follow up session using the short-term opportunities and aspirations as a starting point. The News has said that they will continue to support these meetings. PW to create a detailed letter to be sent out to the attendees, and on the website, as a follow up, then once the document is approved by council send it out as well.

Arrangements for the Annual General Meeting (AGM)

This must take place by the end of June, notice of the meeting must be sent out 28 days before the event takes place. Possible dates Thursday 26th June, Monday 20th June or Tuesday 1st July time 18:00 – 21:00, venue possibly Aspex Gallery, SM to investigate. Theme being Positive Reporting, the new editor of The News, SP to action.

The AGM will require a report from the Chair, Secretary and Treasurer, we will need to investigate using PCCS for an accountant.

The Executive requires a maximum of 12 members, no more than 3 co-opted.

Report from Exec representations

EWPB – PW the next meeting is 4/6, PW may not be able to attend, should there be a standing deputy? Volunteers are required.

Key Points

- Junction Retail park Burrfields Road, want to explore how the park can be used to benefit the community more, play activities or other ways of making the area more attractive not just about shops.
- Portsmouth is one of 4 City's rolling out the new concept of Community Legal Advice Centres, a one stop shop located on the corner of Kingston Crescent and London Road in North End, it's now open.
- The board has updated on the 'Continue the Conversation' event and aspirations document. The LSP board is setting up a working group to look at the LSP structure.

Actions

- How we can focus on specific actions emerging from the aspirations document.
- Consider any points we might want to feed into the meeting on 4th June.
- Reflect how shopping centres might be more 'cultural', should we comment on the loss of the cultural offer in the Northern Quarter and lack of play facilities. PW to draft a letter to Centros Miller from all the Executive members.
- Consider our views on the LSP structure and which of the 10 priorities groups/boards we should be represented and why.

Informal Adult Learning

This consultation workshop was run by Learning Links PW took part in 2 of the 5 workshops, Understanding and Improving Current

Provisions and Broadcasting and Technology.

Key Points

- Improving current provisions – lots of learning goes on, there is a need to provide help, support & training for those tutoring. There is a need for both learners and tutors to know how to take the step into formal learning.
- Broadcasting and Technology – use the growth in broadcast technology as the content. Don't wait until the big shows come on television before organising classes such as ballroom and salsa, as a result of the celebrity dancing shows. Work with big organisations to give advice to people on how to repair their pc's etc and build up advice on websites to help people.

Actions

- How we deal with informal learning within our scope.
- How can we support embedding the informal learning theme in the Portsmouth Festivities in 2009 and in other situations. Such as the Parkour event in the

Portsmouth Festivities, where can people go to try it out it once they have seen it.

- Consider the opportunities of a Strategic Director with both Culture and Learning in their remit.
- PW to obtain the formal report of the day.

Portsmouth Festivities

The launch took place in the Royal Marines Museum, SM was unable to attend, this year's programme is broader.

City of Festivals

A visit by Cultural Olympiad on 2nd June SP to attend.

CIBAS

No meetings but the latest newsletter has been sent out JF to forward on.

Options for linking the Consortium's work with the Portsmouth Community Network

The Community Network was set up in 2003 under funding from Neighbourhood Renewal funding, their primary role was to bring together community groups and the LSP. They wish to formalise a link with the CC. Following discussion, it was agreed that the Consortium keep a link to the work of the Community Network but not accept the invitation for representation on the Network's Executive.

Developing effective media relations – discussion

To follow on at the next meeting.

Information sharing and hot topics

SM – Portsmouth City Council is about to be assessed by a team from the Audit Commission, in June, for the first Comprehensive Performance Assessment since 2002. As part of this process PCC needed to complete a self-assessment. PCC have included a case study about the Creative Thinker process. They have also produced a DVD which features some of the filming that took place at the Vision for Portsmouth event.

SW – Lynda Fisher and Kathy Wadsworth. PCC Strategic Directors, requested the link to the CC's discussion forum at the recent LSP meeting, SW was not able to do this until the appropriate security was in place, as this has now in place. SW to action also include Cllr Hall.

SP – the Visit Portsmouth website, the Executive felt that this is actually no better than the previous version, in fact it is worse! We need to review the website better and arrange a discussion group. SW to follow up.

SP – Comedy Festival in September, an agenda item for next meeting.

JF – Website, looking to update the website and showed the format, can everyone look at the page and get back to JF by Friday 23rd May.

SW – to ask Steve Baily for an update on the following in time for the AGM, Creative Thinker, Cultural Blueprint, Cultural Centre Options and the Performance Review.

PW – A flyer has been received for a premier of a Wedding Short Film, 30th May at 6pm in 3rd Floor Arts Centre.

Meeting closed at 7.40pm

Agenda setting and dates of future meetings

Next meeting Monday 2nd June 2008, Monday 7th July 2008 all at the King Street Tavern, King Street, Southsea.

Please email all agenda items to JF secretary@cultural-consortium.co.uk